

TERMS OF USE FOR THE PARENT-CHILD ROOM OF HEIDELBERG UNIVERSITY AT VOßSTRASSE 5

Location:

Room R 4211.04.02 (4th floor)

UNIFY – Unit for Family, Diversity & Equality (hereinafter: UNIFY)

Voßstraße 5, Building 4211, 69115 Heidelberg

As part of its commitment to the better reconciliation of science/work/study and family life, Heidelberg University is providing a parent-child room in room R 4211.04.02 on the 4th floor of Voßstraße 5 for use by university members.

§1 – GENERAL

1. The parent-child room at Heidelberg University is available to all employees from academia and administration, students and guest researchers at Heidelberg University for self-organised childcare limited to the necessary period of care. It can be used for this purpose as a study and playroom as well as a nursing or relaxation room. Use for exclusively private purposes and for celebrations (e.g. children's birthday) is generally not permitted.
2. Each parent may take a maximum of one non-authorised person into the parent-child room. The person taken with them must have read and acknowledged the terms of use beforehand. This person may only use the room in the presence of the authorised person.
3. The parent-child room may not be used if the child(ren) to be cared for suffers from a contagious or infectious disease (e.g. measles, mumps, chickenpox, scarlet fever, rubella, diphtheria, typhoid fever, tuberculosis, conjunctivitis, diarrhoea, etc.). This also applies to severe fever or head lice.
4. The use of the parent-child room is generally free of charge within the scope of the permitted purpose of use. The inventory of the parent-child room is the property of Heidelberg University.
5. The user accepts the present terms of use for the parent-child room as binding when booking the room.

§2 HOURS OF USE, ROOM RESERVATION, ACCESS

1. The occupancy period is regulated individually. The parent-child room can only be reserved for temporary use (by the hour or by the day) and can be used from Monday to Friday from 8:00 to 17:00.
2. The reservation of the parent-child room is made via the online registration form. After successful registration, the employee service card or student card must still be activated for the desired support period. For this purpose, authorised persons must come to UNIFY after prior consultation. After that, free slots can be viewed and reserved flexibly and spontaneously at any time via our booking calendar.

§3 INSTRUCTIONS FOR USE

1. Smoking and open fire are strictly prohibited in all areas of the parent-child room!
2. In order to protect it from damage, we ask you to handle the inventory of the parent-child room entrusted to you with care. No items may be removed from the parent-child room, even temporarily.
3. The parent-child room must be left tidy and clean after use. The toys must be returned to their intended place after use. It must be ensured that all windows are closed and the light is switched off. In winter, the heater should be set to level 3.
4. For hygiene reasons, we ask you to bring suitable towels or similar for the use of the changing table and changing mat. We ask you to disinfect the changing surfaces after use and to wash your hands. Used diapers, used cleaning cloths or the like must be disposed of in the trash can in the bathroom. A waste bin is available for other waste.
5. Animals are not allowed.
6. The users of the parent-child room are permitted to use the staff kitchen in room R 4211.04.11 (on the same floor), insofar as this is necessary for the care of the child(ren). In this context, the provisions of these Terms of Use shall apply also to the staff kitchen.
7. In the event of problems or damage, please inform immediately UNIFY or the Equal Opportunities Officer.

§4 DUTY OF SUPERVISION

The parent-child room provided is a multipurpose room and not a daycare facility. Neither the room nor the rest of the building meet the increased structural requirements and safety requirements for day-care facilities. The special standards applicable there cannot be applied with regard to the parent-child space. By using the room, the parents acknowledge this. The room is not lockable because there is an escape route.

§5 LIABILITY, DAMAGE, LOSS

1. The use of the parent-child room is at your own risk. The claims of employees and students against the statutory accident insurance of Heidelberg University remain unaffected. The children brought along are not covered by liability or accident insurance through Heidelberg University.
2. The parent present is responsible for the supervision of the child to be cared for. It is not allowed to leave children unattended in the parent-child room. Authorised users can commission suitable caregivers of their trust to look after their children. The caregiver may only use the room in the presence of the authorised user. In such a case, the authorised users must ensure that all relevant regulations, in particular social security and tax regulations, are complied with in the contractual relationship. The conclusion of any necessary insurance (accident liability insurance, etc.) is the joint responsibility of the respective authorised users and carers. Insofar as caregivers are present, the provisions of these Terms of Use with regard to the rights and obligations of the use of the parent-child room shall apply accordingly. The authorised users are liable for violations of the terms of use by the caregivers employed by them as for their own violations.

3. The University shall only be liable for damages that are not based on injury to life, limb or health in the event of intent or gross negligence.
4. The University of Heidelberg is not liable for damages resulting from a breach of the duty of supervision. This also applies to damage caused by children to facilities and objects if the supervisor has violated their duty of supervision.
5. Heidelberg University accepts no responsibility for the loss of items brought along.

§6 EXERCISE OF DOMICILIARY RIGHTS AND EXCLUSION FROM USE

1. The management of UNIFY is the house rights officer for the premises of the parent-child room within the meaning of §2 section 3 number 1 of the house rules of Heidelberg University, currently in the version of 6 November 2017. This is without prejudice to the responsibilities of the Rector and the other House Legal Officers.
2. Persons who violate the terms of use may be permanently or temporarily excluded from the use and/or occupancy of the parent-child room.
3. In the event of a violation of these Terms of Use, Heidelberg University reserves the right to assert claims for damages.

§7 EXCLUSION OF LEGAL CLAIM

There is neither a legal claim to the use of the parent-child room nor to a specific equipment of the room. For employees, the use of the parent-child room presupposes that official interests do not conflict.

§8 ENTRY INTO FORCE

The Terms of Use shall enter into force with immediate effect (11.04.2025) and shall be made known by posting in the parent-child room and on the website.

Heidelberg, 11.04.2025



Charlotte von Knobelsdorff, Dipl.-Soz., MPA
(Head of UNIFY – Unit for Family, Diversity & Equality)